

Tope' P. Harris

EDUCATION

May 2015 Masters of Education in Cross Categorical Special Education, **Grand Canyon University**
May 2010 Masters of Arts in Early Childhood Education, **Mercer University**
May 2006 B.F.A. in Marketing & Design, **American Intercontinental University**

CERTIFICATIONS

*Georgia Professional Standards Commission
NL Educational Leadership-Tier I
*Georgia Professional Standards Commission
SRT-5 ESOL Endorsement
*Georgia Professional Standards Commission
SRT-5 Family and Consumer Sciences Education (6-12)
*Georgia Professional Standards Commission
SRT-5 Gifted In-Field
*Georgia Professional Standards Commission
SRT-5 Special Education Adaptive Curriculum (P-12) Consultative
*Georgia Professional Standards Commission
SRT-5 Special Education General Curriculum (P-12) Consultative
*Georgia Professional Standards Commission
SRT-5 Special Education Language Arts Cognitive Level (P-5, 4-8)
*Georgia Professional Standards Commission
SRT-5 Special Education Reading Cognitive Level (P-5, 4-8)
*Georgia Professional Standards Commission
SRT-5 Special Education Social Science Cognitive Level (P-5, 4-8)

PROFESSIONAL EXPERIENCE

DeKalb County Schools Department of Special Education

August 2017-Present

Position: Special Education Lead Teacher

- *Work directly elementary students with behavioral and emotional concerns to provide direct intervention and support to the student, teacher, classroom, and learning community.
- *Work directly in the classroom to provide instructional strategies and support to the entire class or individual students.
- *Work directly with students to implement the behavioral improvement plan and/or functional behavioral assessment.
- *Problem solve directly with individual or large groups of students to provide direct support to the learning community.
- *Coordinate the Special Education process in the designated buildings.
- *Serve as a direct link between the building and the Special Education Assessment Team for all eligibility determination meetings in relation to evaluations/re-evaluations.
- *Coordinate entry of all demographic and/or screening information for all evaluations into the computerized IEP system.
- *Assist with the maintenance of individual records of all students receiving special services.
- *Serve as an LEA representative when appropriate at IEP conference.
- *Assist with orientation and in-service training related to Special Education issues.
- *Knowledgeable of legal requirements governing Special Education.
- *Serve as a resource for special needs issues on a building level.

Avondale Elementary School, Avondale Estates, GA

August 2014-August 2017

Positions: Special Education Educator-Interrelated

GA Department of Education Title I Schoolwide/School Improvement Plan Special Education

Representative

Department Chair

Positive Behavioral Interventions and Supports Coach

After School Extended Day Program Co-Director

*Provide classroom modifications and accommodations to promote learning included in Individual Education Plans.

*Collaborate with general education teachers to ensure that materials taught align with Georgia Performance Standards and Common Core Standards.

*Integrate interactive technology into classroom.

*Develop and implement adapted lesson plans for third grade students with learning disabilities.

*Differentiate activities and goals to meet each student's individual needs and abilities.

*Engage in regular dialogue with parents, administrators, and various service providers to ensure student success inside and outside the classroom

E.L. Miller Elementary School, Stone Mountain, GA

August 2012-August 2014

Position: Special Education Educator-MOID

* Participated in the formulation of Individual Education Programs.

* Incorporated special learning strategies for learning disabled students encompassing self-questioning, rehearsal and review, cognitive behavior modification, organization, memory strategies and modeling.

* Worked with students individually and in groups to promote full academic functioning.

*Provided job coaching to students using task analysis and applied behavioral programming strategies

*Collaborated with students, parents, special education teachers, and administrators to help students prepare to become independently functioning adults.

Briar Vista Montessori Elementary, Atlanta, GA

August 2008- August 2012

Position: Pre-K and Kindergarten Educator

* Fostered meaningful relationships with students, parents and other educators to create a warm and attractive environment in which students can cooperate and learn.

* Implemented effective and appropriate classroom management techniques.

* Encouraged a sense of curiosity and a deeper understanding of interdisciplinary subjects.

* Enhanced student academic and social growth by using varied activities and teaching strategies.

* Incorporated students' prior knowledge to further enhance learning objectives.

Narvie J. Harris Traditional Theme School, Decatur, GA

March 2006- August 2008

Position: Kindergarten Educator & After School Tutor

* Established and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.

* Prepared materials and classrooms for class activities.

* Adapted teaching methods and instructional materials to meet students' varying needs and interests.

* Planned and conducted activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.

* Instructed students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.

* Established clear objectives for all lessons, units, and projects, and communicate those objectives to students.

* Read books to entire classes or small groups.