



chattahoocheehills
CHARTER SCHOOL

Board Meeting Public Comment Guidelines

Public Comment time provides an opportunity for constituents to address the Chattahoochee Hills Charter School Governing Board. We encourage public comments at Board meetings and ask that you respectfully agree to the meeting guidelines below:

- Public Comment occurs at the beginning of monthly Board business meetings.
- Each person who signs up to speak should arrive by 7:00pm.
- During the 30-minute Public Comment period, each registered speaker will have up to 2-minutes in which to address the Board.
- If a large group of people wishes to come to discuss a specific topic, please designate one person to sign up and speak.
- If you have hand-outs or materials for the Board, please present them to the Director of Operations who will distribute them to the Board members after the meeting.
- The Board Chair has full discretion over the Public Comment period, including the ability to manage speaking time to allow for additional comments.
- The Board is not required to engage in conversation during Public Comment. All Public Comments are recorded in the Governing Board Meeting Minutes for consideration and follow-up.
- No inappropriate comments or behavior will be tolerated. Inappropriate behavior is defined as attempting to engage individual board members in conversation, insults, obscenities or profanity, attacks against any person in his/her personal capacity, and/or physical violence or threat thereof. No mention of specific staff member names, student names, or stakeholder names will be permitted.
- Sign-up for Public Comment will begin 10-minutes prior to the start of the Governing Board meeting.