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JAMES ISLAND CHARTER HIGH SCHOOL

GOVERNING BOARD BOARD OF DIRECTORS MEETING DECEMBER 2022 MINUTES TUESDAY DECEMBER 13TH, 2022 @5:30 PM

1000 FORT JOHNSON RD

PROJECTED DURATION: 1 HOURS AND 34 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Timothy Thorn	present	On Time	At Adjournment
Henry Meeuwse	present	On Time	At Adjournment
Andrea Quinn	not present		
Jeff Hays	present	On Time	At Adjournment
Berry Anderson	not present		
Cathy Woodall	not present		
Josh Stokes	present	On Time	At Adjournment
Cayton Keller	present	On Time	At Adjournment
James Sullivan	present	On Time	At Adjournment

ZOOM MEETING INFO

Zoom info-Please click the link below to join the webinar:

<https://us06web.zoom.us/j/93625884610?pwd=MkYyR3U0c2l6dEQvNnh5bkNxa01ndz09>

Passcode: 719147

Webinar ID: 936 2588 4610

WELCOME AND CALL TO ORDER

The meeting was called to order at 5:30PM by Jeff Hays, Chair.

APPROVAL OF NOVEMBER 2022 MINUTES

The Governing Board met on Tuesday November 15th, 2022 @5:30 PM for what was scheduled to be a 2 hours and 19 minutes long meeting. Present: Timothy Thorn, Henry Meeuwse, Andrea Quinn, Jeff Hays, Berry Anderson, Cathy Woodall, Josh Stokes, James Sullivan Not Present: Cayton Keller The members considered the following items: 1. Zoom Meeting Info 2. Welcome and Call to Order 3. Approval of Agenda 4. Report from Governing Board 5. Public Comment 6. Audit Report 7. Financial Statement October 2022 8. EvolvTech Quote 9. ESSER III Plan Modification 10. Policy GBEBB Plus 11. Leadership Report 12. JICHHS Fall 2022 Databoard 13. Athletic Report 14. Maintenance Report 15. School Leader Report 16. Executive Session 17. Motions From Executive Session 18. Adjourn The committee considered 2 motions, of which 0 passed, and 0 failed: 1. Approve the agenda as submitted (proposed) 2. Approve the agenda as submitted (proposed) The meeting adjourned at 7:03PM

Passed Motion:

Motion to approve the November 2022 minutes.

By: **Henry Meeuwse** Seconded by: **Josh Stokes**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted.

By: **Josh Stokes** Seconded by: **Cayton Keller**

Discussion:

There was no notable discussion on the motion.

PUBLIC COMMENT

No public comment for the December meeting.

ANNUAL REPORT

Presented by Mr. Thorn

- Mr. Thorn gave an overview of the annual report.
- Spoke on AVID and how the 2022 year should be the first in it's first grade 12 cohort.
- Between COVID and being hybrid the following year caused some students to drop out of the program. Once we came back to school, some students returned to the program. We're tracking those students and how they are doing.
- It will be interesting to see what happens when they leave us. It's about getting that first generation into college.

- Spoke on the enrollment numbers and how the rise and fall.

For review:

https://drive.google.com/drive/folders/17gnyiuQTqw2oluUYr2fPShS8bur4MA-r?usp=share_link

SAFETY AND SECURITY REPORT

Presented by Brad Wilson, Security Manager.

Overview:

- October 13th we partnered with Charleston Police Department K9 Unit to do room searches, basically looking for drugs. We removed the kids from the room so they aren't involved and nothing was found.
- We had our mandatory earthquake drill.
- November 17th with the Student Concern Specialists, we did a random search, teaching continues and we pull a couple of students and have them empty everything out of their pockets and bags. It's completely random, we use randomizer. The only thing we was found vape pens.

GBEBB, GBEBDE, AND BVEV POLICY UPDATES

For approval.

Passed Motion:

Made motion to approve update to GBEBB Employee Conduct with Students Policy as highlighted in the September 2022 packet.

By: **Henry Meeuwse** Seconded by: **Josh Stokes**

Discussion:

Overview

FINANCIAL REPORT

Andrew Cilone presented JICHS monthly report.

Main points:

- 58%-60% revenue remaining for the year.
- The recommendation is 30 days Cash-on-Hand for schools.
- JICHS currently has 199 days total days Cash-on-Hand.
- JICHS could operate for 150 using the General Operating Account.
- This speaks to the fiscal health of our school.

CAPITAL IMPROVEMENT PROJECTS

Baseball Press Box and Batting Cage Quote for review and approval.

Tabled Motion:

Motion to table until we can get more specific numbers.

By: **Henry Meeuwse** Seconded by: **Josh Stokes**

Discussion:

Project quote is just short of 1.4M.

The way CCSD does this is they hire a project management firm to manage the project for you.

The project management firm would manage the all aspects of the project (i.e. construction crew, excavating) and would be onsite, inspect and the companies would be held accountable and protect the school.

We are waiting for a quotes from project management firms to manage this project and the Science classroom project.

CHARTER GOAL ACTION

Presented by Mr. Thorn.

Overview:

- Leadership Team has been working towards making our Charter Goals more measurable and accurate.

LEADERSHIP REPORT

Presented by Leadership Chair, Tracy Lyles.

https://docs.google.com/presentation/d/1WNLzJAXnVQrNt5VAIj8aSOqNcvC-DAhktu9TFOk9kEI/edit?usp=share_link

Overview:

- We have our monthly PD happening.
- We have the walk throughs that our admin and our instructional coaches are doing.
- Leadership team has been focusing on our Charter goals.

- Our IB program has been very busy. We have had over 62 8th grade students shadow our IB courses from various middle schools.
- Our Unified PE had their tournament against Bishop England before Thanksgiving. We won!

ATHLETIC REPORT

Presented by Athletic Director Jeremy Holland.

- Coach McKoy was named Coach of the Year in our region.
- Amontrae Scott was named Player of the Year for football.
- Coach Yates was Coach of the Year for Volleyball.
- Coach Lee was Coach of the Year for Cross-country.
- Fall sports have wrapped up and winter sports we're doing really well.
- We've added a hudl focus camera so that we can start going Live with our games.

Discussion:

- The new athletic complex has been named The Millie Kennedy Athletic Center.
- Proposed date for dedication and reception is Wednesday, January 25, 2023 at 6:00PM.
- Jeremy Holland is tasked to plan the event.

MAINTENANCE REPORT

Presented by Mr. Thorn

SCHOOL LEADER REPORT

Presented by Mr. Thorn

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 6:40pm

Passed Motion:

Motion to adjourn

By: **Henry Meeuwse** Seconded by: **Cayton Keller**

Discussion:

There was no notable discussion on the motion.