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JAMES ISLAND CHARTER HIGH SCHOOL
GOVERNING BOARD
BOARD OF DIRECTORS SEPTEMBER MEETING MINUTES
MONDAY SEPTEMBER 17TH, 2018 @5:30 PM

1000 FORT JOHNSON RD

PROJECTED DURATION: 2 HOURS AND 41 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Julianne Stokes	not present		
Donald Morillo	present	On Time	At Adjournment
Melanie Millar	present	On Time	At Adjournment
Timothy Thorn	present	On Time	At Adjournment
Mary Beth Meggett	present	On Time	At Adjournment
Brenda Grant	present	5 Minutes Late	At Adjournment
George Williams	present	On Time	At Adjournment

WELCOME AND CALL TO ORDER

The meeting will be called to the order, beginning with the pledge of allegiance and a moment of silence.

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted

By: **Mary Beth Meggett** Seconded by: **George Williams**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM AUG 20, 2018

Passed Motion:

Approve the minutes as submitted

By: **Mary Beth Meggett** Seconded by: **Melanie Millar**

Discussion:

There was no notable discussion on the motion.

INDUCT NEW BOD MEMBER

Michael Roper was sworn in after the tabled motion from the previous meeting on 8/20/18 was removed.

Passed Motion:

To remove tabled motion for swearing in new Board Member.

By: **Mary Beth Meggett** Seconded by: **George Williams**

Discussion:

On 8/20.18 BOD meeting, this agenda item was tabled and was sent back to the leadership to receive new applicants.

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

HURRICANE FLORENCE MAKE-UP DAYS

Hurricane Florence

There were no issues with our building or campus from Hurricane Florence. The scheduled make-up days are November 19-20, 2018, and February 18, 2019. We have not received any information from CCSD about making up the 4th day of school that was missed.

KM CONSULTING

Presenting JISCH monthly Financial Statement. Called in for the report.

Adding new Sped department staff member.

LEADERSHIP REPORT

Presented by Leadership Chair Sheli Ballard.

LEADERSHIP TEAM:

- The Leadership Team has elected officers for the 2018-19 school year:
- Chair -- Sheli Ballard
- Vice Chairs -- Lindsay Howard and Rebekah Dohanich
- Secretary -- Amy Ball

MEDIA CENTER:

- The JIReads program integrates into the Read-to-Succeed initiative by opening up conversations about current and past summer reading books. For example, many of our incoming 9th graders heard author Jason Reynolds last year as part of a collaboration with CRMS, and this year when they have the chance to select a book by him, they are already familiar with his writing. This illustrates a connection between middle school and high school, reinforcement of positive reading experiences, and the opportunities to hear popular authors.

ATHLETIC REPORT

Presented by Athletic Director Jeremy Holland.

Athletics Report August 20th 2018

Individual Sports Reports:

Football – Varsity 2-2 Junior Varsity 1-2

Volleyball- Varsity 4-0 Junior Varsity 3-0

Cross Country – Boys placed 2nd in Invitational. 23 total teams ; Girls placed 2nd out of 20 teams

Girls Tennis - Region starts this week

Girls Golf - Just starting Region Play

Swim - Region Meet is this weekend

Athletic Director Report

Athletics Facilities update:

Stadium has been painted

Goose Grass on fields was sprayed Tuesday of last week

Upcoming Events:

Classification Meeting tomorrow in Columbia

Homecoming is October 5th

Future Plans:

Working on a 4 year Athletic Strategic Plan

Work on Emergency Action Plans for Athletic Events, and Practices

Coaching Evaluation System to be implemented for next year Print Outs

What's New:

Survey was sent out to over 600 athletes to get a pulse of our programs

Concerns:

Need coach for Girls Lacrosse (meeting with someone Wed)

MAINTENANCE REPORT

Presented by Mr. Thorn

~The security gates and fencing enclosing the campus is complete and 100% operational. The west side gate is an automatic sliding gate accessible via a keypad at the gate, as well as an "A" phone at the front desk in the atrium with video and audio capabilities. The east side is a manual sliding vehicle passage gate used by student drivers and deliveries.

~The football stadium, as well as the exterior building walls underneath the stadium, was repainted last month.

~The blue marquee sign at the front of the school has been dismantled and removed.

~There was no damage to the buildings or grounds, nor at any time was power lost at JICHHS from Hurricane Florence.

~The Facilities Maintenance Dept. has received and processed 68 work orders from Aug. 20th to the present.

Marty Monette

Facilities Director, JICHHS

SCHOOL LEADER REPORT

Presented by Mr. Thorn

Hurricane Florence

There were no issues with our building or campus from Hurricane Florence. The scheduled make-up days are November 19-20, 2018, and February 18, 2019. We have not received any information from CCSD about making up the 4th day of school that was missed.

Academics/School Update of Events

The new school safety and climate protocols have been a tremendous success. We no longer issue temporary IDs and the students may not enter through the back vestibules unless they are wearing an ID. Hat and hood infringements are being handled through the referral process. Thus far this has not been an issue.

~8/24 Pep Rally- we had the best rally ever! The entire school attended. It was planned. Mr. Fenenssey and Coach Lee were hilarious as the MCs. The students demonstrated tremendous school spirit.

~8/24 JICHs won the PJ&J Blitz against West Ashley. Our school brought in over 4,000 lbs of PB&J for the Low Country Food Bank. This most any school has raised in the two years of this program. We will be participating in the PB&J Blitz again during the week of September 24 when we play Stratford in football.

~9/7/18 Team Up for St. Jude- Congratulations to Ms. Davidson, Mrs. Cowart, and the Cheerleaders for \$942.87 at the football game versus Stall.

~9/25 Open House 5:30-7:00 pm

~9/27 JIReads Author visit- Corrie Wang

JI Reads

Corrie Wang is passionate about libraries, road trips, and eating all the food, everywhere. Corrie grew up in Buffalo but spent her formative years in Brooklyn, where one of her last paying gigs was managing a three-story nightclub on the Lower East Side.

She currently lives in Charleston, where she and her husband Shuai Wang own and operate Short Grain food truck— named one of Bon Appetit magazine's Top 50 Best New Restaurants 2016 and a 2017 semi-finalist for a James Beard Award. *The Takedown* is Corrie's debut novel and was a 2018 YALSA selection for Best Fiction for Young Adults.

And Wang rhymes with 'song' y'all.

October 1-6 Homecoming. The football team plays Cane Bay. Student Government is planning daily activities such as dress days, a bonfire, the senior picnic, pep rally, and a Homecoming Dance.

Board Elections

The South Carolina Public Charter School Alliance is once again running our board elections. There are two community seats and one parent seat open for the Board of Directors. The timeline is below:

September 17th, 2018: Call for Candidates will be distributed to the public. Each candidate must complete an online filing form. PCSASC will have these available online for submission/distribution. If a candidate is not able to complete the online candidate filing form, it is the school's responsibility to assist the candidate with data entry. Links will be created from the school's website.

September 27th, 2018: Close the filing period. Candidate filing will be closed at 3 PM EST.

September 28th, 2018: Candidate information and application answers posted online.

October 3rd-4th, 2018: Election. Voting opens with e-ballot links emailed to each parent/guardian and employee of the school. Voting will open at 7:30 AM on October 3rd, 2018 and close at 4 PM on October 4th, 2018. There is one vote per child enrolled in the school and one vote per employee. Voting will be available via e-ballot allowing parents and employees to vote via the internet. Each ballot will have a unique pin number to ensure confidentiality and integrity of the process. Computers and paper ballots will be available at the school during normal school hours for families with no internet access or with limited computer knowledge.

October 5th, 2018: Election results will be certified and announced publicly.

October 15th, 2018: Board of Directors Meeting. New board members will be sworn in at the regularly scheduled Annual Meeting. This completes the election process.

Meeting and Training Requirements:

Board Members are required to attend all board meetings.

Mandated Board Training – All board members are required to attend board training within 1 year of being elected. Free training will be offered across the state and online with the Public Charter School Alliance of South Carolina.

10/10 Fall Testing Date

10th and 11th-grade students will be taking PSAT

9th-grade students will be taking the PSAT 8/9

11th- option of intensive test prep

12th grades student can register to take the SAT or possibly take the Accuplacer, otherwise, seniors are encouraged to do a college visit.

Student Achievement Data

2017-18 EOCEP student data is embargoed through 9/17/18. Once the results are officially released they will be shared with the board via email and Google folder.

Strategic Plan

Departments are working the student achievement action plans in the PLCs. The goal is to have a working draft of the strategic plan by the end of the first quarter.

Staff Professional Development

The staff has been trained on the new SCTS 4.0 teacher evaluation system and the new SLO process.

The September PD is for teachers to select a topic of their choice the channels on ASCD PD in Focus. Teachers will then choose one PD Resource to read and answer questions. Teachers will share their insights with colleagues by September 14.

Capturing Kids Hearts

A cohort of teachers is piloting CKH in the classroom. The feedback has been extremely positive. The cohort will share their reflections periodically with the staff. Mrs. Holland and Mrs. Jessup will be attending CKH on November 26-27.

Technology- Matt Gilbert

The beginning of the school term is well underway. The technology team wishes to express thanks to the Board of Trustees for approving the purchase of an additional 250 Chromebooks. We also appreciate your support in making the JICHS campus a safe campus. Door Fobs are programmed and working properly. Gated-campus is functioning properly. There are several other programs with technology needs that we are exploring at this time (fine arts, non-EOC core courses).

Technology is working with individual teachers to provide specialized training on SmartBoards, Promethean Boards, and iBoards in an attempt to deliver instruction in a way that generates a higher level of interest and involvement in learning.

Copy/printing services have been having a much higher uptime since we've purchased PaperCut.

Enrollment Update

As of: 9th 10th 11th 12th Total

9/17/18 441 415 399 338 1593

School Safety Update

Metal detector screening is occurring multiple times per week. Mr. Edwards has trained the assigned staff on the screening process and continues to refine the process. One major change he made is having a bag search on both sides of the tower. This allows us to double the number of students screened. Staff and students continue to become more efficient the more we do the screenings. Cell phones and metal three-ring binders tend to be the items that trigger the detectors.

Random car and classroom searches are scheduled to occur multiple times per week.

The canine units have an open invitation to conduct a search. We will once again have multiple canine searches throughout the year.

Mr. Edwards and Mrs. Holland continue to work with ERIP (Emergency Response Information Portal) to update our school safety plans.

Calendar of Events

9/25 Open House

9/17- 9/27 Election Application Window

10/3-10/4 Board Election Window

10/1 through 10/6 Homecoming Week

10/8 Finance Committee Meeting

10/10 Testing Day- PSAT

10/11 Countywide Principal Meeting

10/15 Board of Directors Meeting

10/23 End of First Quarter

10/26 Family Data Conferences

11/12 Finance Committee Meeting

11/12 Board of Directors Meeting

6/8/19 Graduation

EXECUTIVE SESSION

- Contracts-
- Personnel- S.F & Coaching concerns (complaints/issues)
- Legal-
- Student Privacy-

Passed Motion:

To go into executive session.

By: **Mary Beth Meggett** Seconded by: **Melanie Millar**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

To come out of executive session.

By: **Mary Beth Meggett** Seconded by: **George Williams**

Discussion:

There was no notable discussion on the motion.

MOTIONS FROM EXECUTIVE SESSION

~ There were no vote made during executive session

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 7:13 pm

Passed Motion:

Motion to adjourn

By: **Mary Beth Meggett** Seconded by: **Melanie Millar**

Discussion:

There was no notable discussion on the motion.